

ASSOCIATION PRO BONO AWARD

Purpose: This award recognizes NFPA member association that has exhibited outstanding dedication and service in Pro Bono services.

Nomination Process: Anyone may nominate an NFPA member association for this award. The submission can also be self-nominating. The nomination letter of no more than two pages should outline the specific Pro Bono Program ("Program") to be considered and shall include, but not be limited to:

- Name and address of the Association;
- Name, address and telephone number of the nominated Association's Pro Bono Coordinator or other designated representative;
- A description of the target sector of the community for which the Program was developed (e.g. low-income families, children, indigent, battered women, elderly people);
- Requirements used to determine if an individual is eligible to participate in the Program;
- Name, address and telephone number of the individual or group who developed the Program;
- Type of service(s) provided by the Program;
- Name, address and telephone number of the supervising attorney for the Program;
- The goals of the Program;
- Time line for the Program (when it was started or will start; anticipated completion date or if it is an ongoing program).

Eligibility/Criteria for Selection: This award is open to all NFPA member associations in good standing. The determination of the award recipient will be at the sole discretion of the Judges. The general criteria to be considered shall include, but are not limited to:

- The Program must be designed to target a portion of the community which cannot otherwise afford to seek legal assistance.
- Each paralegal participating in the Program shall comply with the ethical standards of NFPA and the local Association.
- At no time will the judges consider the number of hours contributed by the Association's members, nor the number of people assisted in the program.

Award Presentation: The award recipient will receive a commemorative plaque. If a sponsor is secured or at the Board's discretion, the award a \$500 donation to support the local Association's pro bono program.