Award Presentation: The award includes a commemorative plaque. If a sponsor is selected, or a portion of the proceeds is designated to a specific cause or organization, the award will be presented at a ceremony or event. The recipient will be notified in advance of the presentation date and time.

Eligibility/Criteria for Selection: This award is open to all bar associations, law firms, and legal service providers that have demonstrated a commitment to pro bono legal services. The recipient must have provided at least 50 hours of pro bono legal services in the past year. The recipient's pro bono projects must have resulted in positive outcomes for clients, including legal representation, legal advice, or legal education. The recipient may be a lawyer, a paralegal, or a legal assistant.

Nomination Process: Any individual or organization may nominate a practicing paralegal for this award. The nomination must be submitted by the nominee or by a sponsor. The nomination must include a letter of recommendation and a description of the nominee's contributions to pro bono legal services. The nomination must be submitted by March 1st of each year. If the nomination is selected, the recipient will be notified in advance of the presentation date and time. The recipient will be presented with a commemorative plaque at a ceremony or event.