

PARALEGAL CERTIFICATION AMBASSADOR & ASSOCIATION AWARD

Purpose: This award recognizes outstanding achievement in promoting NFPA's paralegal certification exams.

Nomination Process: Any NFPA member may nominate his/her paralegal certification ambassador and the association for the award by submitting a letter of nomination and providing evidence of all the marketing efforts made by the ambassador and/or the association in the previous year. The nomination must be specific as to dates with respect to accomplishments, projects or any other information submitted. It should answer the questions posted in the Eligibility/Criteria for Selection section below.

Eligibility/Criteria for Selection: This award is presented to an NFPA member association and its paralegal certification ambassador.

The criteria are based on the previous calendar year. Activities, projects and/or accomplishments, whether started and/or finished in said time frame, will be considered. Consideration is given for:

20%: Utilization of the Paralegal Certification Ambassador Program

Considerations:

- Has the association appointed a paralegal certification ambassador?
- Has the association sent its ambassador or other representative to the NFPA Paralegal Certification Ambassadors' Conference?
- How effective has the ambassador been?
- Any other evidence presented by the association.

20%: Assisting members by helping them prepare to take PACE or PCC Exam

Considerations:

- Has the association formed and mentored study groups?
- What percent of members who have participated in study groups?
- Has the association sponsored any PACE or PCC Exam Overview Seminars or other seminars geared toward helping their members prepare for either exam?
- Has the association encouraged participation in the PACE/PCCE Review Course or overview seminars?
- Any other evidence presented by the association.

20%: Participation by individual members in PACE or PCC Exam

Considerations:

- What percentage of the association's members have taken either the PACE or PCC Exam and what percentage took their exam during the previous calendar year?
- What percentage of local association's board members have taken either exam?
- Any other evidence presented by the association.

20%: Marketing the PACE and the PCC exams within the association

Considerations:

- Has the association provided its members with exam information?
- Has the association marketed the PACE/PCCE Review Course, study groups, overview seminars and other preparatory materials?

- Has the association printed articles in its newsletter promoting NFPA's paralegal certification exams?
- Has the association visited schools to promote NFPA's paralegal certification exams?
- Has the association marketed to vendors to sponsor an exam scholarship?
- Any other evidence presented by the association

20%: Marketing the PCC and PACE exams to other members of the legal community

Considerations:

- Has the association made exam presentations to employers or assisted paralegals in such presentations?
- Has the association submitted articles regarding the NFPA's certification exams to bar association(s)?
- Has the association met with the bar association(s) to promote NFPA's certification exams?
- Has the association educated and promoted the NFPA certification exams to Judges?
- Any other evidence presented by the association.

Award Presentation: The award is a commemorative plaque.